

**MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING OF APRIL 23, 2018**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 23rd day of April, 2018, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building.

Agenda Item 1. CALL TO ORDER

Chairman Hodges called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Absent
Supervisor, 4th District: David E. Hansen	Aye
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

Also, in attendance:

Daniel M. Stuck, County Attorney
Bobbie H. Tassinari, County Administrator
Olivia L. Schools, Deputy Clerk to the Board

Agenda Item 3. MOMENT OF SILENCE

The Chairman called for a moment of silence.

Agenda Item 4. PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

Supervisor Moskalski made a motion to allow Supervisor Greenwood to join the meeting telephonically, seconded by Supervisor Hodges.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Absent
Supervisor, 4th District: David E. Hansen	Nay
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Nay
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

Supervisor Ehrhart made a motion to allow Supervisor Greenwood to join the meeting telephonically, seconded by Supervisor Moskalski.

The members were polled:

Supervisor, 4th District: David E. Hansen	Nay
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Absent
Supervisor, 1st District: William L. Hodges –Chairman	Aye

Supervisor Greenwood joined the meeting telephonically.

Agenda Item 5. REVIEW AND ADOPTION OF MEETING AGENDA

There was general discussion of the meeting agenda items.

Supervisor Moskalski moved for the adoption of the agenda for this meeting as presented by the County Administrator; motion was seconded by Supervisor Ehrhart.

The members were polled:

Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

Agenda Item 6. PUBLIC COMMENT PERIOD

Chairman Hodges opened the public comment period.

1. Yvonne Broaddus, of the 4th District, submitted a public comment via email to the County Administrator prior to the meeting stating her support for King William County Schools and raises for teachers. She submitted a petition showing 101 signatures in support of raises for King William County teachers.

There being no further speakers, Chairman Hodges closed the public comment period.

Agenda Item 7. CONSENT AGENDA

Supervisor Moskalski moved for approval of the items on the Consent Agenda; motion was seconded by Supervisor Ehrhart.

The Chairman called for any discussion.

There being no discussion the Consent Agenda was approved by the following roll call vote:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Aye
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

Agenda Item 8. PRESENTATIONS

There were no presentations.

Agenda Item 9. OLD BUSINESS

a. Public Hearing and Consideration of Adoption of Ordinance #02-18 Amending the King William County Code, Chapter 42. Offenses and Miscellaneous Provisions, Article III. Hunting, Section 42-82, Use of Rifles

County Administrator, Bobbie Tassinari, presented Ordinance #02-18 that would amend the King William County Code, Chapter 42. Offenses and Miscellaneous Provisions, Article III. Hunting, Section 42-82, Use of Rifles.

Chairman Hodges opened the public hearing, calling speakers in order of appearance on the public hearing sign-up sheet.

1. William Hughes, of the 5th District, stated he does not support this Ordinance change due to safety concerns.
2. David Townsend, of the 4th District, stated he supports this Ordinance change because using a rifle with a scope is safer than using a shot gun.
3. Straughan Robinson, of the 4th District, stated he supports this Ordinance change because it is safer.
4. Kitty Cox stated she does not support this Ordinance change due to safety concerns and issues with trespassers.

5. Troy Johnson, of the 2nd District, stated he does not support this Ordinance change because the risk outweighs the rewards.
6. Joseph Serguich stated he supports this Ordinance change because rifles have better accuracy.
7. Mark Claveau, provided his comments via email to the County Administrator prior to the meeting stating his support for this change.
8. An undisclosed citizen of King William County submitted their comments to the Administration prior to the meeting stating do not support the change of this Ordinance.

There being no one further to speak at the hearing, Chairman Hodges closed the public hearing.

Supervisor moved to table this item, seconded by Supervisor Ehrhart.

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Nay
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

Agenda Item 10. NEW BUSINESS

a. Consideration of Resolution #18-15 Adopting King William County Operating Budget for Fiscal Year 2018-2019

County Administrator, Bobbie Tassinari, presented Resolution #18-15 approving the fiscal year budget. Revenue adjustments included a reduce to the real estate tax revenue to reflect \$0.39 County and \$0.49 Schools for a total rate of \$0.88 per \$100 in assessed value. Expenditures adjustments included a reduction of \$8,000 from the Virginia Public Assistance Fund in the Data Processing category, a reduction of \$2,500 from the Parks and Recreation Department budget in the Lease/Rent of Buildings category, a reduction of \$11,616 from the General District Court for the salary supplement request, a reduction of \$8,327 from the Juvenile Domestic Relations Court for the salary supplement request, and a reduction of \$12,207 from the Rappahannock Community College for one-time Capital request.

The Chairman called for any discussion.

There being no discussion, upon the motion of Supervisor Moskalski, seconded by Supervisor Greenwood, Resolution #18-15 was approved by the following roll call vote:

Supervisor, 4th District: David E. Hansen	Nay
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Nay
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

RESOLUTION #18-15

**APPROVING THE FISCAL YEAR BUDGET
BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019
FOR KING WILLIAM COUNTY, VIRGINIA**

WHEREAS, Section 15.2-2503 of the 1950 Code of Virginia, as amended, provides that the governing body of the County shall prepare and approve an annual budget; and

WHEREAS, the County Administrator has submitted to the King William County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2018 and ending June 30, 2019, as required by 15.2-1541; and

WHEREAS, the recommendation of the County Administrator regarding the educational budget submitted by the King William County School Board for FY 2019 contains estimated availability of funding from the Federal government in the amount of \$957,230; from the state government in the amount of 13,402,860 from current local appropriations in the amount of \$9,241,390; and from other revenue in the amount of 124,500; and

WHEREAS, the Board has reviewed citizen comments, analyzed, deliberated, and made necessary revisions to create a budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, this 23rd day of April, 2018, that there is hereby approved for informative and fiscal planning purposes only, the annual budget for FY 2019 as submitted and as amended by the Board briefly summarized below:

General Fund:			
	General Government		\$ 1,754,337
	Judicial Administration		\$ 684,903
	Public Safety		\$ 5,356,088
	Public Works		\$ 1,617,997
	Health & Welfare		\$ 797,791
	Parks, Recreation & Cultural		\$ 640,888
	Community Development		\$ 607,807
	Education		\$ 11,155,395
	Miscellaneous		\$ 720,924
	Capital/Debt Service		\$ 4,129,528
	Total General Fund:		\$ 27,465,659

Special Reserve Fund:	\$ 3,160,562
School Reserve Fund:	\$ 950,000
School Cafeteria Fund:	\$ 955,070
School Textbook Fund:	\$ 700,000
School Health Self-Insurance Fund:	\$ 4,180,000
School Regional Alternative Education Fund:	\$ 532,930
School Adult Education Fund:	\$ 328,150
Capital Projects Fund:	\$ 12,600,461
Debt Service Fund:	\$ 3,343,533
Proprietary Fund:	\$ 977,000

Adopted this 23rd day of April, 2018.

b. Ordinance #01-18(R) to Adopt the County Tax Rates for Calendar Year 2018

County Administrator, Bobbie Tassinari, presented Ordinance 01-18(R) imposing property tax levies upon real estate, mobile homes, tangible personal property, public service corporation property, machinery and tools, and aircraft for the calendar year 2018.

The Chairman called for any discussion.

There being no discussion, upon the motion of Supervisor Moskalski, seconded by Supervisor Ehrhart, Ordinance #01-18(R) was approved by the following roll call vote:

Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

ORDINANCE 01-18 (R)

AN ORDINANCE TO IMPOSE PROPERTY TAX LEVIES UPON REAL ESTATE, MOBILE HOMES, TANGIBLE PERSONAL PROPERTY, PUBLIC SERVICE CORPORATION PROPERTY, MACHINERY AND TOOLS, AND AIRCRAFT FOR THE CALENDAR YEAR 2018

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for King William County for calendar year 2018, beginning January 1, 2018, and ending December 31, 2018; and

WHEREAS, the Board has duly advertised and held a public hearing on April 2, 2018 on the subject tax levies.

NOW, THEREFORE, BE IT ORDAINED, by the King William County Board of Supervisors this the 23rd day of April, 2018, that the following general County property tax levies be, and they hereby are, imposed on all property not exempted by law located within King William County for the calendar year 2018:

General Fund Levy

TAX RATES PER \$100 OF ASSESSED VALUES
FOR ALL DISTRICTS

General Fund Old Rate	General Fund New Rate
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Real Estate	\$	0.40	\$0.39
Mobile Home	\$	0.40	0.39
Mines and Minerals	\$	0.40	0.39
Public Service Real Estate	\$	0.40	0.39
Public Service Personal Property	\$	1.65	1.65
Personal Property	\$	1.65	1.65
Machinery & Tools	\$	1.00	1.00
Aircraft	\$	N/A	N/A

School Fund Levy - (Applies only to geographic areas of the County within the King William County School Division - does not include the Town of West Point)

TAX RATES PER \$100 OF ASSESSED VALUES

		School Fund Old Rate	School Fund New Rate
Real Estate	\$	0.50	0.49
Mobile Home	\$	0.50	0.49
Mines and Minerals	\$	0.50	0.49
Public Service Real Estate	\$	0.50	0.49
Public Service Personal Property	\$	2.00	2.00
Personal Property	\$	2.00	2.00
Machinery & Tools	\$	1.25	1.25
Aircraft	\$	1.30	1.30

Adopted this 23rd day of April, 2018.

c. Resolution #18-16 Adopting Fiscal Year 2018-2019 Employee Health Plan

County Administrator, Bobbie Tassinari, presented Resolution #18-16 approving the health insurance plan for FY 2019. The County currently offers a health insurance plan to its employees as a benefit through The Local Choice Health Benefits Program offered through the Commonwealth of Virginia. The County will offer two health insurance plans to its employees: 1) Key Advantage 250 with comprehensive dental coverage, and 2) Key Advantage 500 with comprehensive dental coverage.

Based on the final renewal provided by The Local Choice, the County will need approximately \$1,150,656 between employer and employee premiums for FY 2019. This amount includes funding for eight (8) new FTE's in the FY 2019 budget. The breakdown of the funds is as follows: King William County will contribute \$902,642 as the employer's contribution to health insurance while the employees of the County will contribute the remaining \$248,194. Employees are contributing 21.6% of the total costs of health insurance.

The Chairman called for any discussion.

There being no discussion, upon the motion of Supervisor Greenwood, seconded by Supervisor Moskalski, Resolution #18-16 was approved by the following roll call vote:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Nay
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Nay
Supervisor, 1st District: William L. Hodges –Chairman	Aye

RESOLUTION 18-16

ESTABLISHING THE HEALTH INSURANCE PLANS TO BE OFFERED TO KING WILLIAM COUNTY EMPLOYEES BEGINNING JULY 1, 2018 AND TO PROVIDE FOR THE COUNTY'S CONTRIBUTION THERETO AND IMPLEMENTATION BY THE COUNTY ADMINISTRATOR

WHEREAS, the County currently offers a health insurance plan to its employees as a benefit through The Local Choice Health Benefits Program offered through the Commonwealth of Virginia; and

WHEREAS, the Board finds it necessary to make adjustments to the plans available beginning in FY 2019; and

WHEREAS, by adoption of the budget for FY 2019 the Board has approved funds for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 23rd day of April, 2018, that the health insurance plans and contribution offered by the County to its employees beginning July 1, 2018 will be as follows:

1. The County will offer two health insurance plans to its employees:
 - a. Key Advantage 250 with comprehensive dental coverage; and
 - b. Key Advantage 500 with comprehensive dental coverage.

2. Employees may choose between the two plans.
3. The County's employer contribution shall be calculated as follows:

King William County FY 2019 Health Insurance Premiums - Monthly Costs	Employee	Employer	Total
Key Advantage 250			
Subscriber	\$223.40	\$725.60	\$949.00
Subscriber + 1	\$807.76	\$948.24	\$1,756.00
Family	\$1,178.52	\$1,383.48	\$2,562.00
Key Advantage 500			
Subscriber	\$77.76	\$786.24	\$864.00
Subscriber + 1	\$495.38	\$1,102.62	\$1,598.00
Family	\$723.23	\$1,609.77	\$2,333.00

4. An employee who chooses the Key Advantage 250 with comprehensive dental coverage plan will receive the same dollar amount toward premiums for the coverages under that plan. The employee shall be responsible for any additional costs of the total premium for Key Advantages 250 coverage.
5. These two plans and the contribution calculations will remain in effect until further action of this Board.

BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the County Administrator to take all necessary steps to properly administer the program.

Adopted this 23rd day of April, 2018.

d. Consideration of Resolution #18-17 Approving the Fiscal Year 2018-2019 Position Allocation List pursuant to Section 2-5 of the King William County Personnel Policies and Procedures Manual

County Administrator, Bobbie Tassinari, presented Resolution #18-17 approving a pay and classification and salary adjustment plan for fiscal year 2019. Changes included the addition of a full time Assistant Registrar, upgrading a current position to a full time Animal Care Technician/Office Assistant, the addition of six (6) Firefighter/Medic positions, and the addition of a full time Assessor position.

The Chairman called for any discussion.

There being no discussion, upon the motion of Supervisor Greenwood, seconded by Supervisor Moskalski, Resolution #18-17 was approved by the following roll call vote:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Nay
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

RESOLUTION 18-17

APPROVING A PAY AND CLASSIFICATION AND SALARY ADJUSTMENT PLAN FOR FISCAL YEAR 2019

WHEREAS, on the 14th of December 2015, the King William County Board of Supervisors adopted an updated personnel policy that directs the County Administrator to provide and annual update on the adjustments needed to the class and compensation plan each fiscal year; and

WHEREAS, the Board has been presented with an updated class and compensation plan for FY 2019 that meets the needs of the personnel compliment of the County; and

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 23rd day of April, 2018, that the FY 2019 Pay Plan showing the pay grades and pay ranges in the county pay system is approved; and that the County Administrator is authorized to implement the Plan of Adjustment in substantially the form as presented to this Board.

Adopted this 23rd day of April, 2018.

e. Consideration of Resolution #18-18 Adopting King William County Capital Improvement Program for Fiscal Years 2019 through 2023

County Administrator, Bobbie Tassinari, presented Resolution #18-18 adopting the fiscal year 2019-2023 Capital Improvements Plan as a long-range planning document for King William County, Virginia. The Capital Improvements Plan is developed and presented for planning purposes each year as part of the annual budget process. The budget adoption and appropriation process only commits and establishes authority of expenditures for projects in the FY 2019 Capital Improvement Plan. The remainder of the plan is for short to mid-range planning purposes only and documenting future capital project needs serves as a guide. Capital Improvements included were Fire and Emergency Services locations receiving \$30,000 yearly, the construction of an isolation room for the Animal Shelter, carpet replacement in the Administration Building, Fontainebleau Well and Pump House, HVAC replacement and Parks and Recreation bathrooms and concession stand.

The Chairman called for any discussion.

There being no discussion, upon the motion of Supervisor Moskalski, seconded by Supervisor Ehrhart, Resolution #18-18 was approved by the following roll call vote:

Supervisor, 4th District: David E. Hansen	Nay
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

RESOLUTION 18-18

ADOPTING THE FISCAL YEAR 2019-2023 CAPITAL IMPROVEMENTS PLAN AS A LONG-RANGE PLANNING DOCUMENT FOR KING WILLIAM COUNTY, VIRGINIA

WHEREAS, in consideration of information received from the departments and agencies of the County and direction from the Board of Supervisors, the County Administrator has developed a Fiscal Year 2019-2023 Capital Improvements Plan; and

WHEREAS, the Capital Improvements Plan serves as a long-range planning document, subject each year to review and approval of funding by the King William County Board of Supervisors; and

WHEREAS, such review has been completed for the Fiscal Year 2019-2023 Capital Improvements Plan;

NOW, THEREFORE, BE IT RESOLVED by the King William County Board of Supervisors this 23rd day of April, 2018, that there is hereby adopted for planning purposes only (except for those projects specifically approved and funded in the FY 2019 budget and appropriation process), the County Administrator’s Fiscal Year 2019-2023

Capital Improvements Plan as previously presented to the Board and included in the agenda material of this meeting.

Adopted this 23rd day of April, 2018.

f. Consideration of Resolution #18-19 Appropriating County Operating Budget for Fiscal Year 2018-2019

County Administrator, Bobbie Tassinari, presented Resolution #18-19 appropriating funds for the fiscal year budget beginning July 1, 2018 and ending June 30, 2019 for King William County, Virginia.

The Chairman called for any discussion.

There being no discussion, upon the motion of Supervisor Moskalski, seconded by Supervisor Greenwood, Resolution #18-19 was approved by the following roll call vote:

Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Nay
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Nay
Supervisor, 1st District: William L. Hodges –Chairman	Aye

RESOLUTION #18-19

**APPROPRIATING FUNDS FOR THE FISCAL YEAR BUDGET
BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019
FOR KING WILLIAM COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors of King William County, Virginia, has heretofore prepared and, on April 23, 2018, adopted a budget for informative and fiscal planning purposes for the fiscal year beginning July 1, 2018; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures contained in the Budget and to set forth the Board’s desired administration of those funds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia, this 23rd day of April, 2018:

SECTION 1. GENERAL FUND. That the amounts herein named aggregating \$27,465,659 are hereby appropriated in the General Fund for the following functions subject to the conditions hereinafter set forth in this Resolution for the fiscal year (FY) beginning July 1, 2018 and ending June 30, 2019, as follows:

General Fund:			
	General Government		\$ 1,754,337
	Judicial Administration		\$ 684,903
	Public Safety		\$ 5,356,088
	Public Works		\$ 1,617,997
	Health & Welfare		\$ 797,791
	Parks, Recreation & Cultural		\$ 640,888
	Community Development		\$ 607,807
	Education		\$ 11,155,395
	Miscellaneous		\$ 720,924
	Capital/Debt Service		\$ 4,129,528
	Total General Fund:		\$ 27,465,659

SECTION 2. SCHOOL OPERATING FUND. That a local appropriation to the School Operating Fund in the amount of \$9,241,390 is hereby made and an additional appropriation in the amount of \$14,484,590 is hereby made for the fiscal year beginning July 1, 2018 and ending June 30, 2019, subject to and contingent upon the availability of funding from the Federal government in the amount of \$957,230 and from the Commonwealth in the amount of \$13,402,860, and from other revenues in the amount of \$124,500. All of such appropriations are subject to the conditions hereinafter set forth in this Resolution.

SECTION 3. SCHOOL RESERVE FUND. That an appropriation to the School Reserve Fund in the amount of \$950,000 is hereby made for the fiscal year beginning July 1, 2018 and ending June 30, 2019, subject to and contingent upon the availability of funding from the school fund balance. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 4. SCHOOL CAFETERIA FUND. That an appropriation to the School Cafeteria Fund in the amount of \$955,070 is hereby made, subject to and contingent upon the availability of funding from the Federal government in the amount of \$489,500, and from the Commonwealth in the amount of \$8,000, and from charges for services in the amount of \$452,000, and from recovered costs in the amount of \$5,570. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 5. SCHOOL TEXTBOOK FUND. That an appropriation to the School Textbook Fund in the amount of \$700,000 is hereby made, subject to and contingent upon the availability of funding from the Commonwealth in the amount of \$145,410, and from transfers from the School Operating Fund in the amount of \$71,070 and from prior year Textbook fund reserves in the amount of \$483,520 for the fiscal year beginning July 1, 2018 and ending June 30, 2019. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 6. SCHOOL HEALTH SELF-INSURANCE FUND. That an appropriation to the School Health Self-Insurance Fund in the amount \$4,180,000 is hereby made for the fiscal year beginning July 1, 2018 and ending June 30, 2019, subject to and contingent upon the availability of funding from the Interest on Bank Deposits of \$10,000 and from collections

of Net Premium Income of \$4,170,000. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 7. SCHOOL REGIONAL ALTERNATIVE EDUCATION FUND. That an appropriation to the School Regional Alternative Education Fund in the amount of \$532,930 is hereby made for the fiscal year beginning July 1, 2018 and ending June 30, 2019, subject to and contingent upon the availability of funding from the Commonwealth. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 8. SCHOOL ADULT EDUCATION FUND. That an appropriation to the School Adult Education Fund in the amount of \$328,150 is hereby made for the fiscal year beginning July 1, 2018 and ending June 30, 2019, subject to and contingent upon the availability of funding from the Federal government in the amount of \$131,650, and from the Commonwealth in the amount of \$175,000, and from payments from another locality in the amount of \$21,500. Such appropriation is subject to the conditions hereinafter set forth in this Resolution.

SECTION 9. SPECIAL REVENUE FUNDS. That the amounts hereinafter named aggregating \$3,160,562, or so much thereof as may be necessary, are hereby appropriated to the various Special Revenue Funds subject to the conditions hereinafter set forth in this Resolution, and subject to and contingent upon the availability of funding from the sources hereinafter shown for each fund, for the fiscal year beginning July 1, 2018 and ending June 30, 2019, as follows:

Special Revenue Funds:				
			<u>Source of Funds</u>	<u>Appropriation</u>
Virginia Public Assistance Fund:				
	Recovered Cost		\$ 3,675	
	State Support		\$ 306,304	
	Federal Support		\$ 870,825	
	Local Support (Transfer from General Fund)		\$ 182,653	
	Total VPA Fund:			<u>\$ 1,363,457</u>
Regional Animal Shelter Fund:				
	Charges for Services		\$ 4,000	
	Donations		\$ 15,450	
	Recovered Cost (King & Queen Co./Rest.)		\$ 144,394	
	State Support		\$ 400	
	Local Support (Transfer from General Fund)		\$ 142,394	
	Total RAS Fund:			<u>\$ 306,638</u>
Asset Forfeiture Funds:				
	State Support		\$ 6,000	
	Total AF Fund:			<u>\$ 6,000</u>
Four-For-Life Funds:				
	State Support		\$ 18,000	
	Total Four-For-Life Fund:			<u>\$ 18,000</u>
Fire Program Funds:				
	State Support		\$ 39,000	
	Total Fire Program Fund:			<u>\$ 39,000</u>

Special Revenue Funds: (Cont'd)			
Victim Witness Fund:			
	Recovered Cost (King & Queen County)	\$	3,505
	State Support	\$	105,307
	Local Support (Transfer from General Fund)	\$	3,505
	Total Victim Witness Fund:		<u>\$ 112,317</u>
Emergency Management Services Fund:			
	Recovered Cost (Insurance Claims)	\$	140,000
	Prior Year Reserve	\$	110,000
	Total EMS Fund:		<u>\$ 250,000</u>
Comprehensive Services Act Fund:			
	Charges for Services	\$	20,000
	State Support	\$	646,537
	Local Support (Transfer from General Fund)	\$	389,463
	Total CSA Fund:		<u>\$ 1,056,000</u>
Project Lifesaver Fund:			
	Local Support (Donations)	\$	5,500
	Total Lifesaver Fund:		<u>\$ 5,500</u>
DARE Fund:			
	Local Support (Donations)	\$	900
	Total DARE Fund:		<u>\$ 900</u>
Sheriff's Donations Fund:			
	Local Support (Donations)	\$	1,250
	Total Sheriff's Donation Fund:		<u>\$ 1,250</u>
Employee Recognition Fund:			
	Rebate from BOA per State Contract	\$	1,500
	Total Employee Recognition Fund:		<u>\$ 1,500</u>
	Total Special Revenue Funds:		<u>\$ 3,160,562</u>

SECTION 10. CAPITAL PROJECTS FUND. That the amounts herein named aggregating \$12,600,461 or so much thereof as may be necessary, are hereby appropriated to the

Capital Project Fund subject to the conditions hereinafter set forth in this Resolution and subject to and contingent upon availability of funding from the sources shown, in the approved Capital Improvements Plan (CIP) for the fiscal year beginning July 1, 2018 and ending June 30, 2019, as follows:

Capital Projects Funds:				
	Capital Improvement Plan (CIP):		<u>Source of Funds</u>	<u>Appropriation</u>
	Transfer from General Fund		\$ 2,700,000	
	Capital Financing		\$ 8,000,000	
	Capital Fund 310		\$ 123,461	
	School Reserve Funds		\$ 950,000	
	Departmental Reserve Funds		\$ 300,000	
	School - Other Funds		\$ 527,000	
	Total CIP Fund:			<u>\$ 12,600,461</u>
	Total Capital Projects Funds:			<u>\$ 12,600,461</u>

SECTION 11. DEBT SERVICE FUND. That the amounts herein named aggregating \$3,343,533 or so much thereof as may be necessary, are hereby appropriated to the Debt Service Fund subject to the conditions hereinafter set forth in this Resolution for the purposes hereinafter mentioned for the fiscal year beginning July 1, 2018 and ending June 30, 2019, as follows:

Debt Service Funds:			
		<u>Source of Funds</u>	<u>Appropriation</u>
	Debt Service Fund:		
	General Government Debt Transfer From General Fund	\$ 883,909	
	General Government Debt Transfer From General Fund for Future Pay Off FY2020	\$ 545,619	
	School Debt Transfer from the School Tax District Revenue in the General Fund	\$ 1,914,005	
	Total Debt Service Fund:		<u>\$ 3,343,533</u>
	Total Debt Service Funds:		<u>\$ 3,343,533</u>

SECTION 12. PROPRIETARY FUNDS. That the amounts herein named aggregating \$977,000 or so much thereof as may be necessary, are hereby appropriated to the Proprietary Funds subject to the conditions hereinafter set forth in this Resolution for the purposes hereinafter mentioned for the fiscal year beginning July 1, 2018 and ending June 30, 2019, as follows:

Proprietary Funds:			
		<u>Source of Funds</u>	<u>Appropriation</u>
	Water Utility Fund:		
	Charges for Services	\$ 280,000	
	Prior Year Reserves	\$ 250,000	
	Total Water Utility Fund:		<u>\$ 530,000</u>
	Sewer Utility Fund:		
	Charges for Services	\$ 200,000	
	Prior Year Reserves	\$ 95,000	
	Total Sewer Utility Fund:		<u>\$ 295,000</u>
	Parks & Recreation Program Fund:		
	Charges for Services	\$ 127,000	
	Prior Year Reserves	\$ 25,000	
	Total Parks & Recreation Program Fund:		<u>\$ 152,000</u>
	Total Proprietary Funds:		<u>\$ 977,000</u>

SECTION 13. Monies are hereby appropriated for the fiscal year 2019 in the various funds for the purpose of liquidating encumbered purchase transactions and for continuing capital and special projects as of June 30, 2018, not to exceed the applicable fund balance/net assets/net position as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of the allocation of all such appropriations.

SECTION 14. Additional funds received for the following items are hereby appropriated for the purposes and to the programs for which received:

- a) Insurance recoveries and other payments received for damage to County vehicles or property;
- b) Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement;
- c) Contributions and donations received for specific programs or purposes.

SECTION 15. All of the monies appropriated as shown by the items contained in Section 1 through Section 14 are appropriated upon the following terms, conditions and provisions:

(A) All appropriations are declared to be maximum, conditional and proportionate appropriations, the purpose being to make the appropriations payable in full in the amounts named herein only in the event the revenues collected from the anticipated non-local sources are sufficient to pay the appropriations in full; otherwise, said appropriation shall be deemed to be payable only in an amount equal to actual non-local revenue received. The County Administrator is authorized to make transfers to the various funds for

which there are transfers budgeted. The County Administrator shall transfer funds only as needed up to the amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers are to be made.

(B) No department, agency or individual receiving an allocation of the appropriations made by this Resolution shall exceed the amount of such allocation except with the prior consent and approval of the Board of Supervisors or, as set forth in paragraph (D) of this Section 15, the County Administrator where so authorized.

(C) Nothing in this Resolution shall be construed as authorizing any reduction to be made in the amount appropriated in this Resolution for the payment of interest on or the retirement of any debt of King William County, including debt incurred for school purposes.

(D) The County Administrator is authorized to redistribute appropriations within, but not between, the several funds under the control of the Board of Supervisors as may be necessary to best meet the needs and interests of King William County, except that transfers of funds from payroll items to non-payroll items or vice versa and transfers of capital projects funds between individual projects as set forth in the approved Capital Improvements Program may only be made by the Board of Supervisors.

(E) Annual appropriated contributions to non-governmental entities in excess of \$25,000 shall be disbursed on a quarterly basis in July, October, January, and April with the amount disbursed not to exceed one-quarter of the total appropriation unless otherwise agreed by the Board.

(F) The County Treasurer, upon receipt of a written order from the County Administrator, is authorized to advance monies between the several County Funds under

his custody provided, however, that the total advanced to any particular fund, plus the amount of monies disbursed from that fund, does not exceed the annual appropriation for said fund.

(G) To the extent such authorization is required, the County School Board is authorized to create such additional funds as it may deem necessary to account for its operations and to transfer the monies appropriated by this resolution for school purposes to such additional funds. Any such transfers shall not affect the status of such monies at year end or the reversion thereof as otherwise provided by law.

(H) No funds appropriated to the King William County Economic Development Authority within the Capital Improvement Plan for fiscal year 2019 or prior years shall be disbursed without prior authorization of this Board.

SECTION 16. The County Administrator and specific employees designated by her in writing are hereby authorized as signers of drafts on the Petty Cash account available to allow for emergency/immediate expenditures, not to exceed \$5,000, necessary in daily County operations.

SECTION 17. In accordance with the provisions of Senate Bill 488 which was adopted by the General Assembly of the Commonwealth of Virginia during the 2014 regular session and signed by the Governor of Virginia which created a special school tax district and established the taxing and appropriation authority of the King William County Board of Supervisors with respect to such special tax district and the county school division, the Board of Supervisors hereby designates the following local sources and amounts for the

support of county school division operations and debt for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Special School Tax District Property Tax Levies (including penalties and interest)	\$	8,272,315.00
Prior Year Fund Balance From Property Levies	\$	248,848.00
County Share of Local 1% Sales Tax	\$	900,000.00
Utilities Gross Receipts	\$	34,732.00
Business License Taxes	\$	350,000.00
Motor Vehicle License Tax	\$	412,000.00
Bank Net Capital Tax	\$	165,000.00
Food & Beverage Tax	\$	439,300.00
Communication Services Sales Tax	\$	333,200.00
Total School Appropriation	\$	11,155,395.00

The designation of these specific revenue sources for FY 2019 shall in no way restrict the Board of Supervisors in future appropriations. The appropriation of prior year funds to the King William School Division derived from property taxes in the special tax district is not a part of the current year appropriation unless an amount from such source is specifically shown in the above listing. Should total receipts from the sources listed in this section exceed the amount estimated above, the excess shall be deemed to be property tax receipts. Such revenues shall be retained as fund balance for the special tax district and will be available for future appropriation by the Board of Supervisors for school operation or capital purposes. Should total receipts from the sources listed in this section be less than the amount estimated above, the Board will appropriate additional funds from sources designated in a future resolution as necessary to cover any gap in local funding. The

appropriation of state or federal revenue is not addressed as such revenues are not local revenues covered by Senate Bill 488.

SECTION 18. Notwithstanding any other provision of this Resolution, the County Administrator is authorized to allocate the monies set aside in the approved FY 2019 budget and appropriated in the General Fund for employee pay adjustments to those departments, agencies, functions or funds as necessary to carry out the plan of adjustment presented to this Board

SECTION 19. All resolutions and parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

Adopted this 23rd day of April, 2018.

Supervisor Moskalski moved to cancel the May Work Session, seconded by Supervisor Ehrhart.

The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Aye
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

Agenda Item 11. ADMINISTRATIVE MATTERS FROM COUNTY ADMINISTRATOR

a. Fire and EMS Call Statistics for February 2018

Andy Aigner, Chief of Fire & EMS, presented the call statistics for the Fire and EMS stations operating within King William County.

b. Board Information

County Administrator Bobbie Tassinari presented the board information.

Agenda Item 12. BOARD MEMBER COMMENTS

Supervisor Ehrhart thanked everyone for attending and wished Anne Mitchell a Happy Birthday.

Supervisor Hansen commented on the volunteer issues, building a Station 4 and reducing the taxes even more.

Supervisor Greenwood apologized for his absence and stated his displeasure in other members of the Board for not wanting to allow his to join the meeting telephonically.

Supervisor Moskalski thanked everyone for attending, stated this was an exceptional budget and stated the County is on the right path for future reductions.

Chairman Hodges thanked everyone for attending and stated this was one of the most smooth budget processes he’s participated in.

Agenda Item 13. CLOSED MEETING

a. Motion to Convene Closed Meeting

Upon motion of Supervisor Moskalski, second by Supervisor Ehrhart, the Board acted to convene a Closed Meeting pursuant to § 2.2-3711(A) (7) of the Code of Virginia to consider a personnel matter involving the employment of a specific public employee.

The roll call vote on the motion was as follows:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Aye
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

b. Motion to Reconvene in Open Session

Having completed the Closed Meeting, Chairman Hodges reconvened the regular meeting back to order in Open Session.

c. Certification of Closed Meeting

Chairman Hodges called for a motion to approve Standing Resolution 1 (SR- 1) In accordance with Section 2.2-3717(D) of the Code of Virginia, 1950, as amended.

Supervisor Moskalski moved that the King William County Board of Supervisors adopt the following SR-1 Resolution certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; the motion was seconded by Supervisor Greenwood.

Chairman Hodges announced the motion was properly moved and properly seconded; he called for any discussion. There being no discussion among Board members SR-1 was adopted.

The roll call vote in favor of this motion was as follows:

Supervisor, 4th District: David E. Hansen	Aye
Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

STANDING RESOLUTION – 1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 28th day of August, 2017, hereby certifies that, to the best of each member’s knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 23rd day of April, 2018.

d. Action on Closed Meeting

There was no action taken as a result of the Closed Meeting.

Agenda Item 14. APPOINTMENTS

There were no appointments to be made.

Agenda Item 15. ADJOURN

Upon motion of Supervisor Moskalski, second by Supervisor Greenwood, the meeting was adjourned at 8:30 pm by the following roll call vote:

Supervisor, 5th District: Robert W. Ehrhart II – Vice Chairman	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 4th District: David E. Hansen	Aye
Supervisor, 1st District: William L. Hodges –Chairman	Aye

COPY TESTE:

William L. Hodges, Chairman
Board of Supervisors

Olivia L. Schools
Deputy Clerk to the Board