

**MINUTES  
KING WILLIAM COUNTY  
BOARD OF SUPERVISORS  
MEETING OF JANUARY 23, 2017**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 23<sup>rd</sup> day of January, 2017, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building.

**RE: CALL TO ORDER**

Chairman Moskalski called the meeting to order.

**RE: ROLL CALL**

The members were polled:

William L. Hodges, Vice Chairman	Aye
Stephen K. Greenwood	Aye
David E. Hansen	Aye
Robert W. Ehrhart II	Aye
Travis J. Moskalski, Chairman	Aye

Also in attendance:

Sanford B. Wanner, Interim County Administrator  
Daniel M. Stuck, County Attorney

**RE: MOMENT OF SILENCE**

The Chairman called for a moment of silence.

**RE: PLEDGE OF ALLEGIANCE**

The Chairman led the pledge of allegiance.

**RE: REVIEW AND ADOPTION OF MEETING AGENDA**

There was general discussion of the meeting agenda items.

Supervisor Ehrhart moved for the adoption of the agenda for this meeting as presented by the Interim County Administrator with the following change: under New Business item 10a, Resolution 17-02 Virginia Department of Transportation (VDOT) Revenue Sharing Program FY2016 Official Signatory Authorization for the Magnolia Drive Multi-Use Sidewalk/Trail project, Town of West Point, was added; motion was seconded by Supervisor Hodges.

The members were polled:

S. K. Greenwood	Aye
D. E. Hansen	Aye
R. W. Ehrhart II	Aye
W. L. Hodges	Aye
T. J. Moskalski	Aye

**RE: PUBLIC COMMENT PERIOD – SPEAKERS: ONE OPPORTUNITY OF  
3 MINUTES PER INDIVIDUAL OR 5 MINUTES PER GROUP ON NON-PUBLIC  
HEARING MATTERS**

Chairman Moskalski opened the public comment period.

1. Eugene Campbell, Jr., of the 2<sup>nd</sup> District, asked the Board to consider adding Route 637 and Route 642 to the VDOT six year secondary road plan.

2. C. Thomas Redd, of the 1<sup>st</sup> District, asked when the County plans to send a pro-rata share to the Town of West Point of the recently approved allocation of up to \$4,000 to King William Schools, per the split levy legislation. He understands these funds were approved for a requested construction value estimate for the Hamilton Holmes Middle School renovation project and will come from the General Fund. He is disappointed this was not brought up during the discussion and approval of these funds.

3. Roger Spangler, of the 5<sup>th</sup> District, spoke of growth in the County; he proposes internet infrastructure would help with efforts. He specifically asked for County authorization to allow him to explore negotiating with potential partners and solicit bids for this type of infrastructure.

Chairman Moskalski noted this type of request requires legal review and Board approval to move forward.

There being no others appearing to speak Chairman Moskalski closed the public comment period.

**RE: CONSENT AGENDA**

Supervisor Greenwood moved for approval of the items on the Consent Agenda; motion was seconded by Supervisor Ehrhart.

The Chairman called for any discussion.

There being no discussion the consent agenda was approved by the following roll call vote:

D. E. Hansen	Aye
R. W. Ehrhart II	Aye
W. L. Hodges	Aye
S. K. Greenwood	Aye
T. J. Moskalski	Aye

a. Minutes:

i. Regular Monthly Meeting of December 19, 2016

b. Claims against the County for the month of January, 2017, in the amount of \$1,587,889.05 as follows:

(1) General Fund Warrants #83127-83204 in the amount of \$122,195.33 and #83205-83278 in the amount of \$480,388.62; ACH Direct Payments #8310-8342 in the amount of \$423,002.11, #8343-8345 in the amount of \$12,112.23, and #8346-8377 in the amount of \$59,184.60; Direct Deposits #23043-23171 in the amount of \$212,670.19; and Electronic Tax Payment in the amount of \$118,740.28.

(2) For informational purposes, Social Services expenditures for the month of January, 2017, Warrants #311180-311209 in the amount of \$20,515.78; ACH Direct Payments #1863-1883 in the amount of \$11,094.00; Direct Deposits #3911-3929 in the amount of \$29,963.16; and Electronic Tax Payment in the amount of \$17,823.64.

(3) For informational purposes, Comprehensive Services Act Fund expenditures for the month of January, 2017, Warrants #83279-83288 in the amount of \$35,328.97; and ACH Direct Payments #8378-8380 in the amount of \$43,014.00.

(4) Tax refunds for the month of January, 2017, in the amount of \$1,856.14.

**RE: BOARD PRESENTATIONS**

a. Resolution 17-01 – A resolution to commend Mrs. Deborah T. Ball on the occasion of her retirement from King William County – Supervisor Hodges read the resolution aloud, while Chairman Greenwood presented the resolution to Mrs. Deborah T. Ball.

Supervisor Greenwood moved for approval of Resolution 17-01; motion was seconded by Supervisor Ehrhart.

Resolution 17-01 was approved by the following roll call vote:

R. W. Ehrhart II	Aye
W. L. Hodges	Aye
T. J. Moskalski	Aye
D. E. Hansen	Aye
S. K. Greenwood	Aye

Mrs. Ball thanked the Board for the recognition and said it has been a pleasure serving the citizens of King William County. She thanked the Commissioner's office and the employees that she has worked with throughout her career.

RESOLUTION 17-01  
A RESOLUTION TO COMMEND  
DEBORAH T. BALL  
ON THE OCCASION OF HER RETIREMENT FROM  
KING WILLIAM COUNTY

WHEREAS, Mrs. Deborah T. Ball has served as the Chief Deputy in the Commissioner of the Revenue Office for King William County for 28.5 years; and

WHEREAS, Mrs. Ball has given selflessly of her time, talent and wisdom to serve her fellow King William County citizens; and

WHEREAS, she has provided excellent and caring customer service to the citizens of the County and has gone above the call of duty to ensure that everyone is treated fairly. She has overseen the annual elderly relief application process and patiently assisted those who are less fortunate in completing the requirements so they could participate in the program; and

WHEREAS, during her tenure, Mrs. Ball has seen the Commissioner of the Revenue Office through decades of changes and challenges. She has taken on the responsibility for making sure that over 24,000 items of personal property were valued annually. She has mentored numerous Commissioner employees so they could navigate complex State and local codes. She is truly a teacher and will be sorely missed in the Commissioner of the Revenue Office,

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of King William County extends its best wishes to Mrs. Deborah T. Ball for a long, well-deserved, and pleasurable retirement.

BE IT FURTHER RESOLVED that a copy of this resolution expressing the sentiments of this Board of Supervisors be conveyed to Mrs. Deborah T. Ball and shall be spread upon the meeting minutes of said Board of Supervisors.

**RE: OLD BUSINESS**

No old business was brought before the Board.

**RE: NEW BUSINESS**

- a. Resolution 17-02 – Virginia Department of Transportation (VDOT)

Revenue Sharing Program FY2016 Official Signatory Authorization for the Magnolia Drive Multi-Use Sidewalk/Trail Project, Town of West Point – Mr. Wanner explained that in order to begin the 2014 approved Magnolia Drive Multi-use Sidewalk/Trail project in the Town of West Point, VDOT has presented to the County for execution a Project Administration Agreement. The Agreement requires execution by a County official with signatory authority; Resolution 17-02 provides for the signatory authority. The Town of West Point will provide the match for the allocated revenue sharing funds provided by VDOT.

Chairman Moskalski called for any discussion.

Supervisor Ehrhart asked for clarification that this authorization will allow a new County Administrator, when appointed, to administer the project. Mr. Wanner

explained the resolution is written so anyone serving as the County Administrator has signatory authority for the project.

Supervisor Greenwood asked if this authorization is project specific; Mr. Wanner said yes this resolution is project specific.

Supervisor Hodges moved for approval of Resolution 17-02; motion was seconded by Supervisor Greenwood.

Chairman Moskalski called for any further discussions.

There being no other discussions Resolution 17-02 was approved by the following roll call vote:

W. L. Hodges	Aye
S. K. Greenwood	Aye
D. E. Hansen	Aye
R. W. Ehrhart II	Aye
T. J. Moskalski	Aye

RESOLUTION 17-02  
VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT)  
REVENUE SHARING PROGRAM FY2016  
OFFICIAL SIGNATORY AUTHORIZATION FOR THE  
MAGNOLIA DRIVE MULTI-USE SIDEWALK/TRAIL PROJECT,  
TOWN OF WEST POINT

WHEREAS, the King William County Board of Supervisors on November 24, 2014, by Resolution 14-79, supported the submission of an application to the Virginia Department of Transportation (VDOT) Fiscal Year 2016 Revenue Sharing Program; and

WHEREAS, the application submitted requested \$125,000 from revenue sharing funds, with a match from the locality of \$125,000, to fund work related to construct a multi-use trail/sidewalk on Route 1002 Magnolia Avenue from Route 1004 Mattaponi Avenue to Route 30 King William Avenue in the Town of West Point; and

WHEREAS, the Town of West Point is providing the \$125,000 match for King William County to allocate to the project; and

WHEREAS, VDOT has allocated \$125,000 for said project and has supplied a Project Administration Agreement with a request that the Agreement be signed by an official with signatory authority,

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors hereby grants signatory authority for the individual appointed and serving as the County Administrator for King William County, to include those serving in an acting or interim role, to execute the Project Administration Agreement for the Magnolia Drive Multi-Use Sidewalk/Trail, Town of West Point, project.

**RE: ADMINISTRATIVE MATTERS**

a. Fire and EMS Call Statistics for December 2016 and Call Statistics for July through December 2016 – Mr. Wanner noted the standard reporting information has been provided for this item and offered to answer any questions.

Supervisor Hansen would like future reports to include information on the number of fire inspections that have been performed for businesses throughout the County; Mr. Wanner stated that fire inspections will begin with County buildings first.

Supervisor Hodges is curious how long it has been since fire inspections have been performed in County buildings; Mr. Wanner did not have that information available.

b. Community Service Applications – Mr. Wanner announced that community service applications are being accepted from interested citizens to serve on the Board of Building Code Appeals and the Wetlands Board; applications for these volunteer positions will be accepted until noon on February 24, 2017. Community service application forms are available on the County website and in the County Administration Office.

**RE: BOARD OF SUPERVISORS COMMENTS**

Board members thanked all citizens for attending and participating in the meetings of the Board of Supervisors.

Supervisor Hodges said he is constantly learning in this job. He appreciates Mr. Redd pointing out the overlooked item related to the split levy; he will follow up and make sure this is taken care of.

Supervisor Greenwood congratulated Mrs. Ball on her retirement and complimented her on the interactions he has had with her while she served in the Commissioner's office. He expressed his disappointment in the low attendance at the recent budget town hall meeting, conducted by Mr. Wanner.

Supervisor Ehrhart encouraged everyone to participate in the upcoming budget meetings; he anticipates they will be long and tedious as they were last year. He announced he will again, this year, serve on the VACo General Government Committee, as well as serve on the VACo Agricultural and Environmental Committee.

Supervisor Hansen hopes the fire inspection for this County building will find the front entrance door needs to be fixed. He urged citizens to get involved in the budget process. He also asked citizens to focus attention on the requested funding for the Hamilton Holmes Middle School renovation project.

Chairman Moskalski feels every bit of input received is crucial in crafting the budget policy document that determines priorities and serves as guidance through the

fiscal year. He is hopeful that the budget meetings are not as long and contentious as last year. He noted the General Assembly is currently in session which always has interesting hearings on what type of budget we are able to create at the local level. He has shared, through social media, information on bills that are specific to local government and King William County. He encouraged everyone to review the bill on the rural broadband deployment act and make sure voices are heard. He thanked Mrs. Ball for her years of services to the County and for her continued interest, currently serving as the Vice Mayor of the West Point Town Council. He wants internet to be a priority this year but done right, and suggested the Board of Supervisors impanel an advisory group to help with this effort; he will reach out to the County Attorney for guidance on the process.

**RE: CLOSED MEETING**

Motion was made by Supervisor Ehrhart, seconded by Supervisor Hodges, that the Board enter Closed Meeting pursuant to § 2.2-3711(A)(7) of the Code of Virginia 1) to consult with legal counsel, consultants, and/or staff on the pending litigation between the County and Nestle Purina; and 2) pursuant to § 2.2-3711(A)(1) of the Code of Virginia to consider a personnel matter involving the employment search for a permanent County Administrator. The members were polled:

S. K. Greenwood	Aye
D. E. Hansen	Aye
R. W. Ehrhart II	Aye
W. L. Hodges	Aye
T. J. Moskalski	Aye

Having completed the Closed Meeting, Chairman Moskalski called the meeting back to order in open session.

Chairman Moskalski called for a motion to approve Standing Resolution 1 (SR-1). In accordance with Section 2.2-3717(D) of the Code of Virginia, 1950, as amended, Supervisor Greenwood moved that the King William County Board of Supervisors adopt the following SR-1 resolution certifying that the Closed Meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; motion was seconded by Supervisor Hodges.

Chairman Moskalski announced the motion was properly moved and properly seconded; he called for any discussion. There being no discussion among Board members the SR-1 was adopted. The members were polled:

D. E. Hansen        Aye  
R. W. Ehrhart II    Aye  
W. L. Hodges       Aye  
T. J. Moskalski     Aye  
S. K. Greenwood    Aye

**STANDING RESOLUTION – 1 (SR-1):**

**A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING**

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors on this 23<sup>rd</sup> day of January, 2017, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

**RE: APPOINTMENTS**

No appointments were made by the Board of Supervisors.

**RE: ADJOURNMENT**

Supervisor Ehrhart moved to adjourn the meeting at 8:15 p.m.; motion was seconded by Supervisor Greenwood. The members were polled:

R. W. Ehrhart        Aye  
W. L. Hodges       Aye  
S. K. Greenwood    Aye  
D. E. Hansen       Aye  
T. J. Moskalski     Aye

COPY TESTE:

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Travis J. Moskalski, Chairman  
Board of Supervisors

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Bobbi L. Langston  
Deputy Clerk to the Board