

**MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
WORK SESSION OF APRIL 14, 2017**

A work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 14TH day of April, 2017 beginning at 9:00 a.m. in the Board Meeting Room of the County Administration Building.

RE: CALL TO ORDER

Chairman Moskalski called the work session to order.

RE: ROLL CALL

The members were polled:

William L. Hodges – Vice-Chairman	Aye
Travis J. Moskalski - Chairman	Aye
David E. Hansen	Aye
Robert W. Ehrhart II	Absent
Stephen K. Greenwood	Aye

Others in attendance:

Mark K. Reeter, County Administrator
Bobbie Tassinari, Director of Financial Services

RE: REVIEW AND ADOPTION OF MEETING AGENDA

On motion of Supervisor Hodges, seconded by Supervisor Greenwood, the Agenda for the work session meeting was approved. The roll call vote was as follows:

Stephen K. Greenwood	Aye
David E. Hansen	Aye
Robert W. Ehrhart II	Absent
William L. Hodges – Vice-Chairman	Aye
Travis J. Moskalski - Chairman	Aye

Supervisor Ehrhart arrived at 9:04 a.m.

RE: FY2018 COUNTY OPERATING BUDGET REVIEW AND ADJUSTMENT

a. King William County Public Schools

King William County Public Schools Superintendent David White and School Director of Finance Deb Strickley appeared before the Board to address questions concerning the School Board's FY2018 budget request. The Board took no action to amend the amount recommended in the FY18 budget for the King William Public Schools Division.

b. Presentation by West Point Vol. Fire & Rescue

West Point Volunteer Fire Department Chief Joseph Bartos appeared before the Board concerning the need for a county-wide fire apparatus replacement plan, the need to replace the department's rescue boat, and to answer any budget request-related questions the Board may have.

c. Presentation by KWIC Initiative

Representatives of the King William Internet Connectivity (KWIC) Initiative appeared before the Board in support of their capital budget funding request in the amount of \$225,000. After discussion and questions by the Board, no action to amend the amount recommended in the FY18 budget for this matter was taken.

The proposed FY18 County Operating Budget was reviewed and discussed by the Board in consultation with County Administrator Mark Reeter, Director of Finance Bobbie Tassinari, Chief of Fire & Emergency Services Andy Aigner, Director of Parks & Recreation Allison Fox, Director of Animal Shelter Laurie Betts, Director of Community Development Wally Horton, Director of Public Works Brian Purvis, County Sheriff Jeff Walton, Commonwealth's Attorney Matt Kite, Clerk of Circuit Court Patricia Norman, Director of Social Services Anne Mitchell all appearing before the Board at various times during the course of the morning and afternoon work session periods. The order of review of the proposed FY18 County Operating Budget was as follows:

d. General Government

- i. County Administration**
- ii. Finance**
- iii. Legal Services-County Attorney**
- iv. Commissioner of the Revenue**
- v. Treasurer**
- vi. Board of Elections & General Registrar**

e. Lunch

A recess for 45 minutes was called by Chairman Moskalski at 11: 45 a.m. for lunch, with the work session resuming immediately following:

f. Judicial Administration & Public Safety

- i. County Court System**
- ii. Clerk of Circuit Court**
- iii. Commonwealth's Attorney**
- iv. County Sheriff's Office**
- v. Emergency Communications**
- vi. Correction & Detention**
- vii. Sheriff's Office – Animal Control**
- viii. EMS Billing**

g. Cultural/Community Development and Parks & Recreation

- i. Community Development – Building Inspections**
- ii. Community Development – Planning & Zoning**
- iii. Outside Agencies**
- iv. Joint Government Agencies**
- v. Economic Development**
- vi. Parks & Recreation – Administration**
- vii. Parks & Recreation - Programs**

h. Public Works & Health/Welfare

- i. Public Works – General Properties**
- ii. Social Services Fund**
- iii. CSA Fund**
- iv. Regional Animal Shelter**
- v. Water**
- vi. Sewer**

i. Miscellaneous Budgetary Departments

- i. Debt Service**
- ii. Transfers from General Fund**
- iii. Miscellaneous**

j. Work Session Wrap-up

Supervisor Ehrhart distributed a list of budget-related items to the Board which the Chairman reviewed and Board members discussed. The Board by consensus directed the County Administrator to prepare a budget adoption resolution for formal Board action at its April 24, 2017 regular meeting. The following is a general summary of major budget components reviewed and discussed by the Board during the work session meeting:

Tax Rate

- Will change (decrease by \$0.02) to \$0.90 per \$100 of assessed value
- Real Estate, Mobile Home, Mines and Minerals, and Public Service Real Estate will adjust to \$0.50 School Fund and \$0.40 General Fund

New Personnel

- Treasurer's Department – Part-time employee budgeted
- Clerk of the Courts Department – Part-time employee budgeted

- Planning and Zoning Department – Part-time employee budgeted
- Commonwealth Attorney's Office – Full-time employee budgeted
- Parks and Recreation Department – Full-time employee budgeted
- Public Works/General Properties – Seasonal temporary employees budgeted

Salary Adjustments

- 2% salary increase to all full-time and part-time employees including Constitutional Officers and General Registrar budgeted
- Salary compression adjustments to all full-time Sheriff's Office, Animal Control and E-911 Communications staff budgeted
- Career Ladder adjustment for Sheriff's Office budgeted

Benefits

- Health insurance coverage is projected to increase 3.2% in FY 2018
- All other benefit coverage will remain level

Capital Items

- Parks and Recreation Department – New playground equipment and location (\$80,000) budgeted
- Parks and Recreation Department – Drainage survey (\$26,500) budgeted
- Vehicles – Sheriff's Office (3), Public Works (1), Planning & Zoning (1), Social Services (1) (\$165,000) budgeted
- Broadband Initiative (\$225,000) budgeted
- Public Works/General Properties – HVAC Replacement (\$45,000) budgeted
- Public Works/General Properties – Zero Turn Mower (\$19,000) budgeted
- Regional Animal Shelter – Isolation Room/Building (\$50,000) budgeted
- Registrar's Office – Voting Machines (\$22,200) budgeted
- Fire and Rescue – Personal Protective Equipment (\$30,000) budgeted
- Mangohick VFR – Cascade/Compressor (\$30,000) budgeted
- Various Fire and Rescue Station Purchases – (\$545,000) budgeted
- Sheriff's Office – Records Management/CAD System (\$248,000) budgeted
- KWCPSS – Various Projects – HVAC Replacement (\$40,000), Classroom & Cafeteria Furniture (\$40,000), Bus and Vehicle Replacement (\$300,000), Technology and Infrastructure (\$173,000), Computer Technology (\$200,000), Capital financing of Hamilton Holmes Middle School (\$12,750,000) budgeted

King William County Public Schools

- \$415,000 increase in base funding projected for health insurance and VRS increase budgeted

Treasurer's Office

- Fee for credit card and debit card services to be passed on to citizens

Commissioner of Revenue Office

- Reassessment will proceed as planned. Bid in summer of FY2017 to begin July 1 2017.

Fire and EMS Services

- Stations 1, 2, 3, 6, 7 to be funded at FY 2017 levels budgeted

**RE: ADJOURN OR RECESS – TBD BUDGET WORK SESSION MEETING – OR –
APRIL 24, 2017 REGULAR MEETING, 7:00 PM**

There being no other business to come before the Board of Supervisors, upon motion of Supervisor Greenwood, seconded by Supervisor Hodges, the Board adjourned to its April 24, 2017 regular meeting at 4:15 p.m.

The roll call vote was as follows:

David E. Hansen	Aye
Robert W. Ehrhart II	Aye
William L. Hodges – Vice-Chairman	Aye
Stephen K. Greenwood	Aye
Travis J. Moskalski - Chairman	Aye

COPY TESTE:

Travis J. Moskalski, Chairman
Board of Supervisors

Mark K. Reeter
Clerk to the Board