



NOTICE OF POSITION AVAILABILITY

MAINTENANCE SERVICES TECHNICIAN - Full-time

COUNTY OF KING WILLIAM, VIRGINIA

The County of King William, Virginia is currently seeking applications for a full-time Maintenance Services Technician position until filled. The Position Description for this position follows. The starting salary range is \$29,362 - \$35,235 annually, depending upon qualifications and experience. Completed King William County Applications for Employment with resumes and professional references will be accepted at the County Administrators Office, 180 Horse Landing Road #4, King William, VA 23086. Questions concerning this position should be directed to Olivia Schools, at 804- 769-4927. The County of King William, Virginia is an Equal Opportunity Employer.

KING WILLIAM COUNTY
MAINTENANCE SERVICES TECHNICIAN - Full-Time Position
MAINTENANCE DIVISION

Salary Range: \$29,362 - \$35,235 Annually
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GENERAL DESCRIPTION:

This is a skilled position. The incumbent performs routine tasks to repair and maintain equipment, facilities and systems in County buildings.

The Maintenance Services Technician is a position within the Maintenance Division and reports to the Lead - Maintenance Technician.

ESSENTIAL FUNCTIONS:

- Completes daily repairs and preventative maintenance to County facilities and buildings.
- Interprets building blueprints, related schematics, and diagrams to perform routine maintenance.
- Inspects and maintains all building environmental systems and communications, such as HVAC.
- Programs, interprets, and operates building automation center that controls building systems and security.
- Installs and repairs data and telecommunication cable and electrical wiring.
- Operates mechanical systems such as chillers, boilers, pumps, air handling units, and heaters.
- Performs periodic testing of diesel generator equipment and fire protection systems.
- Completes routine maintenance tasks such as machinery cleaning, plumbing repairs, lighting/filter replacement, and painting.
- Delivers and relocates office furniture as needed.
- Interacts with staff, contractors, and others to complete projects.
- Performs related work as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Requires an extensive knowledge of mechanical, electrical, and maintenance practices. Must have basic understanding of plumbing, HVAC, and building construction--including ability to operate power and hand tools. Requires ability to read, interpret, and work from blueprints, schematics, diagrams, and manuals. Good communication skills required, both oral and written, to maintain records and prepare reports. Ability to operate computerized equipment desired.

EDUCATION AND EXPERIENCE:

High school diploma required with additional training in a technical program preferred. Previous work related experience desired. Any equivalent combination of education, experience and/or training sufficient to demonstrate the knowledge, skills and abilities is acceptable.