

**MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
WORK SESSION OF OCTOBER 14, 2014**

A continued meeting of the Board of Supervisors of King William County, Virginia, was held on the 14th day of October, 2014, at 7:00 p.m. in the Conference Room of the County Administration Building, with the following present:

Otto O. Williams, Chairman
Terry S. Stone, Vice Chairman - Absent
C. Thomas Redd III
Travis J. Moskalski
Stephen K. Greenwood

Daniel M. Stuck, County Attorney and Interim County Administrator
Troy Bingham, Financial Services Manager
Bobbi L. Langston, Deputy Clerk of the Board
Joseph M. Topham, Jr., Executive Assistant – Operations
Sheriff Jeffrey S. Walton

RE: CALL TO ORDER

The Chairman called the Board of Supervisors work session to order at 7:00 p.m. and asked for a roll call vote.

Those members voting:

C. T. Redd III	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye
T. S. Stone	Absent
O. O. Williams	Aye

RE: PROPOSED WORK SESSION AGENDA

Mr. Stuck noted the first few items on the agenda are of a time sensitive nature and are being presented for Board consideration tonight. He said Board work sessions generally will not have action agenda items but during this transition period there may be instances when they are unavoidable.

a. Approval of Contract for Executive Search Services – Resolution #14-69 – a resolution authorizing the Chairman to execute an agreement with William H. Whitley to aid in the recruitment and selection of a County Administrator

C. T. Redd III moved for approval of Resolution #14-69 as presented; motion was seconded by T. J. Moskalski and carried with the following roll call vote:

T. J. Moskalski	Aye
S. K. Greenwood	Aye
T. S. Stone	Absent
C. T. Redd III	Aye
O. O. Williams	Aye

RESOLUTION #14-69
A RESOLUTION AUTHORIZING
THE CHAIRMAN OF THE BOARD OF SUPERVISORS OF
KING WILLIAM COUNTY, VIRGINIA
TO EXECUTE AN AGREEMENT WITH WILLIAM H. WHITLEY
TO AID IN THE RECRUITMENT AND
SELECTION OF A COUNTY ADMINISTRATOR

WHEREAS, the Board of Supervisors of King William County has determined that engaging the services of a professional executive search firm experienced in the recruitment and placement of public sector executives in the position of County Administrator would provide valuable assistance in this process and that the use of competitive sealed bidding would not be practicable due to the confidential and personal nature of the relationship between the Board and the firm to be selected; and

WHEREAS, pursuant to such determination, a Request for Proposals (RFP) was publicly advertised and 7 proposals were received; and

WHEREAS, as a result of the Board's evaluation of the proposals, the Board determined that William H. Whitley was the most highly qualified to meet the County's needs and a contract has been negotiated, a copy of which is attached to this resolution,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of King William County, Virginia, that the Chairman of the Board of Supervisors is hereby authorized to execute the Agreement, attached hereto and incorporated herein, to engage William H. Whitley to provide comprehensive services in connection with conducting an executive search process for King William County.

b. Resolution #14-70 – Resolution of Appointment of Director of Emergency

Management and Consent to Appointment of Coordinator of Emergency Management

C. T. Redd III moved for approval of Resolution #14-70 as presented; motion was seconded by T. J. Moskalski and carried with the following roll call vote:

S. K. Greenwood	Aye
T. S. Stone	Absent
C. T. Redd III	Aye
T. J. Moskalski	Aye
O. O. Williams	Aye

RESOLUTION #14-70
RESOLUTION OF APPOINTMENT
DIRECTOR OF EMERGENCY MANAGEMENT AND
CONSENT TO APPOINTMENT OF
COORDINATOR OF EMERGENCY MANAGEMENT

WHEREAS, § 44-146.19 of the Code of Virginia requires that King William County designate a local director of emergency management and requires that the director of emergency management appoint a coordinator of emergency management with the consent of the governing body,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of King William County that the individual appointed and serving as the County Administrator for King William County, to include those serving in an acting or interim role, shall serve as the Director of Emergency Management for King William County; and

BE IT FURTHER RESOLVED, that the Board gives its consent to the appointment by the County Administrator of the individual serving in the position of Emergency

Management Coordinator for King William County as the Coordinator of Emergency Management for King William County.

c. Resolution #14-71 – Resolution of Appointment of regular and alternate members to serve the Middle Peninsula Broadband Authority

T. J. Moskalski moved for approval of Resolution #14-71 as presented; motion was seconded by S. K. Greenwood and carried with the following roll call vote:

T. S. Stone	Absent
C. T. Redd III	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye
O. O. Williams	Aye

RESOLUTION #14-71
RESOLUTION OF APPOINTMENT
REGULAR AND ALTERNATE MEMBERS TO SERVE
THE MIDDLE PENINSULA BROADBAND AUTHORITY

WHEREAS, it is necessary for the Board of Supervisors of King William County to fill the unexpired terms of the regular and alternate members representing King William County on the Middle Peninsula Broadband Authority (the “Authority”); and

WHEREAS, the Authority was established on May 14, 2010, to facilitate the provision of affordable broadband service to businesses, governmental agencies, and the general public, in the best interests of the general welfare of the citizens of each county; and

WHEREAS, member localities include the Counties of Essex, Hampton, James City County, King and Queen, King William, Mathews, Middlesex and York and the Cities of Poquoson and Williamsburg; and

WHEREAS, as stated in Article 2 of the Bylaws the Authority Board shall request the governing body of each member jurisdiction to appoint a regular member and an alternate to serve in the absence of the regular board member; and

WHEREAS, the regular member position is currently vacant and the alternate member position is currently being served by Travis J. Moskalski, Board of Supervisors member; both member terms expire February 28, 2018,

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of King William County hereby appoints the County Administrator for King William County, to include those serving in an acting or interim role, to serve as the regular member on the Middle Peninsula Broadband Authority; term to expire February 28, 2018.

BE IT FURTHER RESOLVED, the Board of Supervisors of King William County hereby appoints the Community Development Director for King William County, to serve as the alternate member on the Middle Peninsula Broadband Authority; term to expire February 28, 2018.

d. Courthouse Communication Tower – Mr. Stuck noted a shortfall of \$58,000 for this project and additional costs for optional items. He announced Troy Bingham, Financial Services Manager, and representatives from Motorola were present to answer any questions of the Board.

There was a lengthy discussion among Board members, Motorola representatives, Financial Services Manager, Sheriff, and the Interim County Administrator on this topic. Items discussed included radio coverage in the upper end of the county and the possible use of equipment to aid in fixing the issues; use of the fenced area of the project as an impound lot for the Sheriff's office; cost for optional items; and the need for planning for future needs.

Mr. Redd suggested the site clearing and road construction for the project be sent out for bid. He feels some money could be saved on the project for these two items.

There was some discussion of whether there could be noticeable cost savings for these two items. Limited staff and the amount of time it takes to prepare and process a bid was also discussed.

By consensus, the Board directed staff to prepare and process an Invitation for Bids (IFB) for the clearing of the tower site and construction of the gravel road for the project. Motorola representatives stated specifications for these two items could be provided by KCI.

e. Miscellaneous

Mr. Stuck briefed the Board on several items to include a proposed ordinance to address meetings of the Board of Equalization; anticipated decreases in assessments of residential properties and increases in assessments of commercial properties in the new general reassessment; county travel policy; McCauley Park well is under budget; the need to consider hiring a part time engineer in the near future; RCI proposes to regroup in next few weeks – they paid full price for 10 permits issued for the townhouse project, no credits are being issued; proposed construction of railroad extension to Dunluce Road; and a tax case against the county has been withdrawn.

RE: RECESS

The Chairman recessed the work session at 9:00 p.m. until Wednesday, October 22, 2014 at 6:00 p.m. when several Board members will reconvene at a meeting of the Middle Peninsula Planning District Commission, at the Sandpiper Reef Restaurant at Misti Cove in Mathews County, for a gathering of Middle Peninsula

elected officials to participate in a discussion of regional economic development needs and priorities led by the Hon. Delegate Keith Hodges.

COPY TESTE:

Otto O. Williams, Chairman
Board of Supervisors

Bobbi L. Langston
Deputy Clerk of the Board