



**King William County  
Parks & Recreation Commission Meeting**  
November 6, 2014

**Call to Order:** Eugene Rivara called meeting to order at 7:08pm.

**Roll Call:** Eugene Rivara, Chair, Travis Moskalski, Vice Chair, Billy Faulkner, Stacy Lantz, Evelyn Martin, Katherine Upshaw

**Members Not Present:** Donald Longest, Secretary, Troy Simons, Vernice Wilson

**Review Meeting Agenda:** accepted.

**Review Old Meeting Minutes:** approved.

**Public Comment:** none.

**Old Business:**

*Facebook Page for Parks and Recreation*

- i. Status of policy: at a stand-still; waiting for next County Administrator approval.

*Facility Reservation Pricing*

- i. Lindsay presented the P&R Staff's proposal to change the facilities' fees. These prices will be presented to the Board for the FY16 budget.

**Reports – Staff**

*Park Reports*

- i. Roof is now complete – it is a tin roof, and the dry wall is replaced
- ii. Park is closed for the season – people can use the park, but there will be no scheduled activities unless scheduled through Parks and Rec. The lights will be shut off. Reason being is to allow time for maintenance and repair.
- iii. Tree removal from playground – Norman's Tree Service will remove it.

**New Business**

*Get Involved! Proposal for engaging community volunteers*

- i. Bottom line: "Involving volunteers from the county will improve our park and programs as well as help build community."
- ii. WHAT could P&R use volunteers for?
  - a. Youth sport coaches, Senior Advisory Committee, Adopt-a-Park, Blitz Days, Trail Blazing
- iii. HOW will the P&R Staff get and manage volunteers?
  - a. Rec Assistant additional duty will be Volunteer Coordinator
  - b. Advertise on social media and website and outreach to community organizations and churches
  - c. Annual Community Night to recognize all volunteers, to be planned by the Senior Advisory Committee and other willing volunteers
- iv. Action items
  - a. P&R Staff will research old Litter Prevention Program for guidance on developing this program

- b. Many organizations are already providing volunteers toward VDOT Adopt a Highway, Historical Society site maintenance, etc; P&R could provide the service of uniting all these volunteers and standardizing a program for King William.
- c. The Rec Commission agreed to move forward with planning for this program.

*New Policies for Parks and Recreation*

- i. Concussion Policy: Travis Moskalski motioned to accept, this motion was seconded by Billy Faulkner, and all confirmed.
- ii. Child Abuse Reporting Mandate: P&R developed a mandate based on a revision of statutory law 63.2-1509 of the Code of Virginia that applies to all P&R programs for children and county-affiliated programs for children.

*Programs*

- i. E-Catalog on Parks and Recreation Website: P&R will develop this to advertise all programs year round
- ii. Proposed programs to start in the fall: P&R compiled a list of programs that King William has hosted in the past. The Rec Commission agreed that P&R should try to start 2-3 more programs next year.
- iii. Basketball 2014-2015: 172 players have signed up. P&R needs a few more coaches. Registration has closed, and the P&R Staff is not allowing late registrations this year, except for in the 12-15 age division, and only in cases where the kids tried out for but did not make the high school basketball team.
- iv. New training opportunities for volunteer coaches: Concussion Training is now a requirement for all Head Coaches, and P&R will host a Drills/ Skills practice session during the Coaches Meeting.

**Adjournment:** Eugene Rivara adjourned the meeting as Chair at 8:13pm.

Next meeting is January 8, 2015