

## Community Development Fee Policy

Fees – All persons, organizations and entities, including non-profit groups and religious institutions, shall pay the full fee per the adopted fee schedule at the time of application, except otherwise permitted by State or County Code.

Renewal - If a previously approved project has not commenced and requires permit renewal to start construction, if the permit is renewed within 2 years of its original approval, 50% of the fee shall be required to renew the permit for an additional year. If more than 2 years passes from original approval or renewal, the full fee shall be due. This does not apply to Land Disturbance Permits, which require the full fee be paid for all annual renewals.

Refunds – If a request to withdrawal an application is made in writing by the following dates, a refund will be given as follows. (Refunds do not apply to any portion of a fee which is a State Levy)

Applications requiring two public hearings (i.e. rezoning, CUP, Zoning Text Amendment, Comp Plan Amendment, etc.)

Prior to advertising first hearing	75%
After advertising first hearing	50% minus Cost of Ad
Prior to advertising second hearing	25% minus Cost of Ad
After advertising second hearing	No Refund

Applications requiring one public hearing (i.e. HPARB, Wetlands, CBPA, Subdivision Exception, etc.)

Prior to advertising hearing	75%
After advertising hearing	50% minus Cost of Ad
After hearing	No Refund

Other Permits (i.e. zoning permit, sign permit, land disturbance, etc.)

7 days or less after application	75%
8-30 days after application	50%
31 days or more after application	No Refund